

REPORT OF BIRTH ABROAD

The Consular Report of Birth Abroad is issued to parents following positive adjudication of their child's claim to United States citizenship. The child's claim must be adjudicated before a US passport can be issued.

For two U.S. Citizen Parents to transmit U.S. Citizenship to a child must meet the following requirements:

1. In all cases residence must take place prior to the child's birth.
2. One parent must have resided in the U.S for any length of time prior to the child's birth.

If only one parent was an American citizen at the time of the birth, the American citizen parent can transmit U.S. citizenship only if he or she can meet the physical presence requirement set by Immigration and Nationality Act.

If the child was born on or after November 14, 1986, the citizen parent must have been physically present in the United States for a minimum of five years, at least two of which were after the age of fourteen, prior to the child's birth.

If the child was born on or after December 24, 1952, but before November 14, 1986, the citizen parent must have been physically present in the U.S. for a minimum of ten years at least five of which were after the age of fourteen, prior to the child's birth.

Periods of service in the U.S. Armed Forces and certain international organizations outside the United States may be counted in computing such residence.

Determination is based on our review of the submitted documents and statement by the parent(s). Please note that a consular officer may issue a Consular Report of Birth Abroad for any child who is eligible for it upon application made at any time before the child's 18th birthday.

One copy of the Consular Report of Birth Abroad is forwarded to the Passport Office, Department of State, where it is filed permanently. It is not retained by the Embassy. Copies will not be provided. Parents can obtain a certified copy from the following address. To obtain a replacement for a lost or mutilated FS-240, please submit a written request including the original FS-240 or notarized affidavit concerning the lost of FS-240 and a \$30 fee, payable to the Department of State, to the address below. The affidavit must contain the name, date and place of birth of the subject, a statement regarding the whereabouts of the original FS-240, and be signed by the subject, parent, or legal representative.

Vital Records Section

Passport Services
Department of State
1111 19th St., N.W. Suite 510
Washington, D.C. 20522-1705

A. For Civilian Families

REQUIRED FORMS, SUPPORTING DOCUMENTS, FEE, PHOTOGRAPH & INSTRUCTIONS

1. **Forms to be filled-out:**
 - (a) **DS-2029 (Application for Consular Report of Birth Abroad)**: Should only be executed by parent. No other persons are authorized to apply on a child's behalf.
 - (b) **Affidavit of Parentage and Physical Presence**: Required if one parent is U.S. Citizen and child was conceived out-of-wedlock. Not required if both parents are American Citizens.
 - (c) **DSP-11 (Application for U.S. Passport)**: Should only be executed by child's parents.
2. **Parents' Proof of Citizenship**: U.S. Passport and Certificate of Naturalization. If American Citizen Parent(s) is/are in the U.S., notarized copies of the same should be submitted.
3. **Parental Identification**: Both parents should bring at least two forms of identification, such as - Passport, Drivers License, Voter Registration Card or Alien Registration Card.
4. **Proof of Child's Birth**: Official Birth Certificate of child, obtainable from the Registrar of Births and Deaths.
5. **Proof of Parents' Marriage (If applicable)**: Parents' Official Marriage Certificate.
6. **Proof of Termination of Parents' Prior Marriage (s) (If applicable)**: Official or certified true copy of divorce or death certificates.
7. **Evidence of Parent's Physical Presence in U.S.**
8. **Evidence of Parents' Physical Presence together at the time of conception.**
9. **Evidence of Parents' Relationship and with Child**: Family photos (marriage ceremony of parents, family events from birth to present, etc.), medical records, insurance records, letters, DNA test report, etc.
10. **Complete English Translation of any document not in English.**
11. **FEE:**
 - (a) Application for Consular Report of Birth is \$65.00 or the equivalent in local currency in cash only.
 - (b) Application for U.S. Passport is \$82.00 or the equivalent in local currency in cash only.

NOTE: The Embassy accepts cash only.

NOTE: You may be asked to bring additional documents/evidence other than what is mentioned above for all types of cases. It may be to your advantage to bring more evidence rather than limit yourself to one or two.

12. INSTRUCTIONS

- a. Please typewrite or print neatly in blue or black ink all forms you submit.**
- b. Please do not sign on any documents, as you need to sign before the consular officer.**
- c. Please come in person with the child and all relevant documents to the Embassy on any working day between 1:00pm to 3:30pm. Our working days are Sunday through Thursday.**
- d. Please bring ORIGINAL and PHOTOCOPIES of all documents. We will keep the photocopies and return the originals on the same day.**
- e. English translation of any document not in English.**
- f. All documents presented must be originals or certified copies from the office of vital records. Copies made by you or anyone else outside the office of vital records is not certified copies even if they are notarized. Certified copies normally have either a raised or printed seal from the issuing office.**

B. For Military Families

If one parent is serving with the U.S. Forces, the documents required are the same as above, with the following exceptions:

- A copy of the child's U.S. military hospital birth certificate (with original signature) may be presented instead of the Bangladeshi birth certificate.
- The military parent may present his/her ID card and a certified copy of his/her U.S. birth certificate instead of a passport. (Please note: The birth certificate must be issued by the state vital statistics office and bear the seal of that office; hospital birth certificates are not acceptable.) Military families must register their babies through their Personnel Service Battalions.

C. Passport Issuance

Once the Report of Birth is completed, the child may be issued a U.S. passport. For further information about passport for a minor please refer to the webpage on Passport Application Requirements For Minor Under Age 14.

Please note: The Consular Report of Birth must be executed in person. The Consular Section is open to the public for Report of Birth services:

- 1:00 to 4:00 PM on all Embassy working days
- By appointment at other times except on American and Bangladeshi Holidays.